

Aravali College of Advanced Studies in Education

SESSION 2012-13

NOTICE

Date: 07th Dec. 2013

All the members of IQAC and coordinators of different cells are hereby informed that the meeting of IQAC will be held on 12th Dec. 2012 at 1:00 P.M. in principal office. Reports of all activities conducted by different cells during the session will be submitted by coordinators.

Coordinator

Dr. Vandana Sharma

INTERNAL QUALITY ASSURANCE CELL

Agenda of the meeting

- To collect the reports from the different cells & committee.
- Prepare AQAR of the session
- Analysis of results
- Review of difficulties faced in smooth functioning of the institution.
- Discussion of ways and means to improve the internal quality of institution.
- Collect the reports from the different cells & Committees
- Prepare AQAR of the session.

MINUTES OF THE MEETING

Minutes of the meeting held on 12th Dec 2013

The main points decided in the meeting were as follows:

- Coordinators of different cells & Committees submitted their reports all the activities conducted by them in the previous session.
- IQAC members prepare a report of IQAC with the help of data they collected from other cells & committees.
- The B.Ed & M.Ed results for the session 2012-13 were analyzed.
- Coordinators of different committees were involved in the discussion regarding the problems.

THE ANNUAL QUALITY ASSIRANCE REPORT (AQAR) OF THE

IQAC- 2012-13

Name of the Institution- Aravali College of Advanced Studies in Education, Pali Faridabad

Name of the Head of the Institution : Dr. Manorama Mathur

Ph No : 0129 6450430

Mob : 09810478381

E-mail : principalacase.edu@gmail.com

Name of IQAC Co-ordinator : Dr. Vandana Sharma

Ph No : 0129 6450430

Mob : 09818835160

Part A

(1) OBJECTIVES

- To provide quality education to our students to achieve excellence.
- To encourage faculty members to attend various orientation and refresher courses to upgrade their knowledge and expertise.
- To enhance the advanced knowledge of teaching skills and strategies to the teachers by organizing faculty development programme (FDP) by management.
- To invite various resource persons to guide our students for UGC-NET/JRF.
- To conduct national seminar/workshops in the academic year.
- To achieve excellence in college and university examination.

PART –B

- The curriculum and syllabus addressed the needs of society through human rights education, value education, environmental education and self development through Educational psychology and sensitization to equality and equity.
- Our mission of training well motivated teachers, who are intellectually competent morally upright, socially and professionally committed and spiritually inspired in order to become instruments of social transformation..
- The college participated in community based programmes like “Marathon- Save the Girl Child ”, “Say No to Plastic Bags,” “Nukkad- Save the Girl Child ” and “Rally against Child Labor”.
- Workshop on “Personality Development”, “Yoga”, and “Use of multimedia ”,“ Preparation of Teaching Aids ”,“ Micro teaching ”,“ Flander Analysis and statistical techniques were organized by different committees of the institution.
- Various activities like “Diya making Competition”, “Talent Search”, “Beautification of college” and “Snacks preparation competition” were organized to motivate the students to participate in different academic and non –academic activities.

(2) During this session no new academic programme was initiated by the institute.

(3) The institution has an aim to transform the personalities of inmates and the faculty of the institute consistently improves the strategies to transmit the curriculum to the students. For this, various techniques are implemented viz. Handouts, Oral discussions, student seminars and use of ICT. Faculties kept an eye on the performance of the students through internal assessments, assignments and practical.

(4) The nature of curriculum design is interdisciplinary and multidisciplinary. The students studies two school subjects other than general subjects. The relationship among different subjects was emphasized.

- Various extension lectures related to different fields were organized during the session.
- M.Ed. students were motivated to pursue their research work on multidisciplinary areas.

(5) Language teachers formally assessed the entry level of the student which they used for remedial and advanced level teaching. The psychology teachers tested student's intelligence, achievement motivation, teacher effectiveness and personality through psychological tests. The results were used for personal and academic guidance by the faculty. The results of two house exams were used for remedial teaching of the students.

(6) Students of M.Ed. are guided and motivated for preparation of NET during this academic year.

(7) Faculty members attended National Seminar.

(8) Seven workshops and three extension lectures were conducted during the academic year.

- One day workshop on "Personality Development"
- One day workshop on "Yoga"
- One day workshop on "Use of Multimedia"
- One day workshop on "Micro Teaching"
- One day workshop on "Teaching Aid"
- One day workshop on "Flanders Analysis"
- One day workshop on "Preparing Synopsis"
- One day workshop on "Resume Writing"
- One day extension lecture on "Case Studies"
- One day extension lecture on "Flander Interaction Analysis"
- One day extension lecture on "Disaster Management"
- One day extension lecture on "Vocational Guidance"

(9) During the academic session institute or any member of institute did not take any research project or sponsored study.

(10) During this academic session institute or any member of the institute did not generate any Patent.

(11) During the academic session institute or any member of this institute did not receive any grant for any research project or study.

(12). One of the faculty member Mrs Vandana Sharma honoured Ph.D. by Singhania University. And one faculty member Mrs. Mugdha Anand got registered for Ph.D with Jamia Milia Islamia University.

(13) Dr. Manorama Mathur, Head of the institution received an Honour for Best performance and devoting her 06 years in Aravali College of Advanced Studies in Education, Pali Faridabad.

(14) Dr. Vandana Sharma, One of the Faculty members was appreciated for her consistent hard work and dedication towards the Institute.

(15). For the complete development of the students Community Welfare Programmes were organized along with the academics. Community related issues were selected for the betterment of the community.

- A project was undertaken by the B.Ed. Students led by teacher educator visited nearby villages –Pali to make people aware about Education of Girl Child.
- A rally against Child Labor was headed by Mrs. Sarita Rani and the B.Ed. students went to village Pali and spreaded awareness.
- The B.Ed. Students helped in cleaning the Govt. School and made the school students aware about the relevance of cleanliness and maintaining Personal Hygiene.
- The college students celebrated “Environment Week” for the College organized a “Beautification of the College Campus”

(16) In order to meet the requirements of teachers, new faculty members were recruited through properly Constituted Selection Committee.

- Five faculty members were selected by the committee in order to meet the requirement Mrs. Dimple Jain, Ms. Chinar Malik, Mr. Rajesh, Mr. Rakesh Singh and Mrs. Meenu
- One faculty member was appointed on ad-hoc Ms Geeta Chhabra.

(17) In order to meet the requirements of non teaching staff, new non teaching staff members were recruited through properly Constituted Selection Committee.

(18) The institute has a teaching and Non-teaching staff ratio of 2:1.

(19) 99 books and 1 encyclopedia have been added to the collection in the Library.ss

(20) Informal methods have been used for assessment of teachers.

- Suggestion box was installed in the College campus which assesses the teachers and functioning of the college.

(21) The administration block is already computerized. All the files management system in the office was done by computers using suitable software.

(22) The existing computer lab was replaced with 5 computers with multimedia e-mail and Internet facility.

(23) Seminar Hall, ICT resource Centre, Science resource centre, Library and Psychology lab were renovated during the academic year.

(24) All the teachers and almost all the students availed the computer and internet facility during the year. Teachers were encouraged to attend training and workshops related to latest technology/ICT.

(25) Special fee concession was given to economically backward students

(26) Regular alumni meet was organized in the fourth week of Nov. where alumni and students interacted and shared their valuable experiences. Students tried to implement all the suggestions provided to them by alumni.

(27) Parents are very co-operative and available for meeting and other functions of the college. Their suggestions are taken seriously and acted upon.

(28) College students visited old age home “Anadi Asharam” to celebrate Diwali and distributed sweet boxes and gained blessings in return

(29) Two days Sports meet was organized in the last week of December. During this Sports meet appreciation certificate were given to the participants to motivate them.

(30) 02 Student cleared HTET,CTET Examination.

(31). Ms.Vandana Sharma and Ms. Mughdha anand are the in charge of guidance and Counseling cell and takes care of Vocational and Personal guidance and needs of the students. Career orientation is given to students from time to time. Our students were guided through mentoring groups.

(32) One day National conference was conducted on 6th March 2013 topic was “Emerging perspective in education: A Gateway of Innovation.”

(33) One day Seminar on Teacher Education was conducted on 5th April 2013.

(34) No. of competitions were held in college like-

- Candle making
- Poster making
- Debate competition
- Mehndi competition
- Eloquence
- Rangoli competition
- Snack preparation
- Colloquium

(35) College students were participating in Inter college competitions.

Aravali College of Advanced Studies in Education

NOTICE

Date: 05th March 2011

All the members of IQAC are hereby informed that the contraction of IQAC in our college is not as per the university guidelines. Now by following university guidelines we have to review our IQAC. For this purpose all members will assemble in principal office on 7th March 2011, at 2:00 P.M.

Principal

INTERNAL QUALITY ASSURANCE CELL

Agenda of the meeting

- Reviewing the IQAC Constitution.

MINUTES OF THE MEETING

Minutes of the meeting held on 07th March 2011

The main points decided in the meeting were as follows:

、 The composition of IQAC as per the university guidelines is as follows:

- Coordinator
- Six members
- Chairperson (B.O.M.)

The new composition of IQAC as decided is as under –

Mr. Dhan Singh Bhadana - Chairperson (B.O.M.)

Ms. Sarita Rani - Coordinator

Ms. Bindiya Lakhani - Member

Dr. Anil Kumar Saraswat - Member

Mr. Sumit Dubey - Member

Mr. Jaipal Singh - Member

Ms. Vandana Sharma - Member

Ms. Sonal - Member

Aravali College of Advanced Studies in Education

SESSION 2011-12

NOTICE

Date: 10th July 2012

All the members of IQAC and coordinators of different cells are hereby informed that the meeting of IQAC will be held on 13th July 2012 at 1:00 P.M. in principal office. Reports of all activities conducted by different cells during the session will be submitted by coordinators.

Coordinator

Ms. Sarita Rani

INTERNAL QUALITY ASSURANCE CELL

Agenda of the meeting

- To collect the reports from the different cells & committees.
- Prepare AQAR of the session 2011-12
- Review the functioning of the different committees.

MINUTES OF THE MEETING

Minutes of the meeting held on 13th July 2012

The main points decided in the meeting were as follows:

- Coordinators of different cells & Committees submitted their reports all the activities conducted by them in the previous session.
- IQAC members prepare a report of IQAC with the help of data they collected from other cells & committee.

THE ANNUAL QUALITY ASSIRANCE REPORT (AQAR) OF THE

IQAC- 2011-12

Name of the Institution- Aravali College of Advanced Studies in Education, Pali Faridabad

Name of the Head of the Institution : Dr. Manorama Mathur

Ph No : 0129 6450430

Mob : 09810478381

E-mail : principalacase.edu@gmail.com

Name of IQAC Co-ordinator : Ms. Sarita Rani

Ph No : 0129 6450430

Mob : 09910154700

OBJECTIVES OF IQAC -

- To provide quality education to our students to achieve excellence.
- To encourage faculty members to attend various orientation and refresher courses to upgrade their knowledge and expertise.
- To enhance the advanced knowledge of teaching skills and strategies to the teachers by organizing faculty development programme (FDP) by management.
- To invite various resource persons to guide our students for UGC-NET.
- To provide information about competitive Exam. Like-HTET, CTET.
- To conduct national seminar/workshops in the academic year.
- To achieve excellence in college and university examination.

CURRICULUM TRANSITION:-

M. Ed. And B.Ed. syllabus is based on need of society .curriculum and education, value education, environmental education, personality development, through Educational psychology and sensitization to equality and equity. ACASE mission is not only to development but also to promote and maintain academic & personal excellence, to develop in student skills and competencies necessary to play the multifaceted role of the teacher in the new millennium. The nature of curriculum design is interdisciplinary and multidisciplinary. The students studies two school subjects other than general subjects. The relationship among different subjects was emphasized.

COMMUNITY BASED PROGRAMME-

Our mission statement is tuned in the direction to entertain the needs of the society, its students, school sector, education and institutions traditions and values. For development of cultural attitude college conduct various activities in college like- Diwali celebration, Christmas celebration, holi, Haryana day celebration, lohri celebration, Republic day celebration also. We search Talent by conducting Talent search programme. Technical support like training in the field of ICT is provided by the management for faculty and student teachers.

SEMINAR,WORKSHOPS,GUEST/EXTENSION LECTURE-

Seminar Workshops, Guest Lecture are organized in ACASE:

WORKSHOPS-

Skill in teaching

Resume writing

How to understand a child

How to make power point presentation

Flanders workshop

Statistical techniques

Home nourishing & first aid

Recycling of waste paper

NATIONAL CONFERENCE

One day national conference was conducted on 20th February 2012-

Learning community for moral and ethics in education

GUEST LECTURE-

Case study

How to reduce stress

Mainstreaming in education

Competitions

Many competition were held during the session like-

Card making competition

Essay competition

Rangoli competition

EVALUATION PROCESS-

ACASE evaluates the students by the prescribed process of MDU and also by subject teacher.

Students show their performance through Internal Examinations, Assignments, Project work, & presentation.

ACHIEVEMENTS OF FACULTY-

During session faculty attended Seminars, Workshops, conferences, and presented papers in seminars.

One faculty qualified NET. Principal (Dr. Manorama Mathur) and Ms. Sonal Chhabra, & Ms. Chetna Bajwa published their Books during this session.

Ms. Bindiya Lakhani, Ms. Vandana Sharma, Ms. Sarita Rani, Dr. Manorama Mathur were given Appreciation Awards in Different areas. In Non teaching staff Mr Padam Ray(Clerk) Mr. Bhim Singh (Librarian) were also Appreciated for their devotion to institute

INFRASTRUCTURE AND FACILITY-

ACASE building has all basic facilities which are required for M.Ed., B. Ed course like-Library, multipurpose hall, play ground, ICT lab, Science lab, etc. but some modifications were required. 110 books and 3 Encyclopedia have been added to the collection of the Library. The institute has a teaching and Non-teaching staff ratio of 2:1. The administration block is already computerized. All the files management system in the office is done by computers using suitable software. The existing computer lab was replaced with 3 computers with multimedia e-mail and Internet facility. Seminar Hall, ICT resource Centre, Science resource centre, Library and Psychology were renovated during the academic year. All the teachers and almost all the students availed the computer and internet facility during the year. Teachers were encouraged to attend training and workshops related to latest technology/ICT. UPS was purchased for power backup of ICT lab. Special fee concession was given to economically backward students. Students were appointed by Placement Cell.

Eco club organized an anti cracker rally.

Literary club organized 'kavi sammelan'.

Legal cell was prepare Nukkad natak on "Child Labour".

Alumni meet was organized in the month of December. Cultural program was prepared by students of current session. Feedback were given by alumni about Management, Pricipal, Teachers, Campus etc.

Tour committee organized picnic to Damdama lake and surajkund.

M. Ed Good Luck party was organized by **CCA committee**.

Teacher's day was celebrated by students.

SPORTS-

ACASE organize Sports activities for physical development of students. Sport Day held on 17th Jan 2012. Sport meet conduct different competitions.

ACHIEVEMENT OF STUDENTS-

Some Student qualified HTET, CTET Examination. 04 students cleared NET exam. MEd. Students participated in different Seminars. M.Ed. students were motivated to pursue their research work on multidisciplinary areas. M.Ed. Students are guided and motivated for preparation of NET during this academic year.

Aravali College of Advanced Studies in Education

SESSION 2010-11

NOTICE

Date: 07th July 2011

All the members of IQAC and coordinators of different cells are hereby informed that the meeting of IQAC will be held on 12th July 2011 at 1:00 P.M. in principal office. Reports of all activities conducted by different cells during the session will be submitted by coordinators.

Coordinator

Ms. Sarita Rani

INTERNAL QUALITY ASSURANCE CELL

Agenda of the meeting

- To collect the reports from the different cells & committee.
- Prepare AQAR of the session 2010-11
- Review the functioning of the different committees.

MINUTES OF THE MEETING

Minutes of the meeting held on 12th July 2011

The main points decided in the meeting were as follows:

- Coordinators of different cells & Committees submitted their reports all the activities conducted by them in the previous session.
- IQAC members prepare the AQAR of IQAC with the help of data they collected from other cells & committees.

THE ANNUAL QUALITY ASSIRANCE REPORT (AQAR) OF THE

IQAC- 2010-11

Name of the Institution- Aravali College of Advanced Studies in Education, Pali Faridabad

Name of the Head of the Institution : Dr. HARISH TYAGI

Ph No : 0129 6450430

Mob : 09871754272

E-mail : principalacase.edu@gmail.com

Name of IQAC Co-ordinator : Ms Sarita Rani

Ph No : 0129 6450430

Mob : 09540800137

OBJECTIVES OF IQAC -

- To provide quality education to our students to achieve excellence.
- To encourage faculty members to attend various orientation and refresher courses to upgrade their knowledge and expertise.
- To enhance the advanced knowledge of teaching skills and strategies to the teachers by organizing faculty development programme (FDP) by management.
- To invite various resource persons to guide our students for UGC-NET/JRF.
- To provide information about competitive Exam. Like-HTET, CTET.
- To conduct national seminar/workshops in the academic year.
- To achieve excellence in college and university examination.

ACASE Syllabus is based on need of society .curriculum and education, value education, environmental education, personality development through Educational psychology and sensitization to equality and equity. ACASE mission is not only to development but also to

promote and maintain academic & personal excellence, to develop skills in student and competencies necessary to play the multifaceted role of the teacher in the new millennium. Our mission statement is tuned in the direction to entertain the needs of the society, its students, school sector, education and institutions traditions and values. For development of cultural attitude college conduct various activities in college like-Diwali celebration, Christmas celebration, holi, lohri celebration also. College organize different community programmes like visit to village and distribution of cloths during session.

SEMINAR, WORKSHOPS, GUEST/EXTENSION LECTURE-

Seminar Workshops, Guest Lecture are organized in ACASE:

WORKSHOPS-

How to develop analytical and reasoning ability

Handling of available equipments

Preparation of teaching aid

GUEST LECTURE-

E-learning & virtual classrooms

Examination phobia

SEMINAR

Challenges faced by teachers in 21st century

Competitions-

Debate competition

Rangoli competition

Pot decoration

Poem recitation

Eco club organized polio awareness rally on 23rd Feb. 2011 in village Pali.

Tour committee organized shimla tour for four days in the month of March and trip to surajkund in February.

Health club organized Blood donation camp. Staff members were also participate in it.

Women cell organized Talent search in 30 Oct. 2010.

ACASE evaluate the student by the prescribed process of MDU and also by subject teacher.

Students shows their performance through Internal Examination, Assignments, Project work.

During session faculty attended Seminars, Workshops, conferences, and presented papers in seminars. One faculty qualify NET Ms. Bindiya Lakhani. Ms. Vandana Sharma, Ms. Sarita Rani, Dr. Manorama Mathur Ms Sonal, Ms. Chetna ,Ms. Gayatri are decorated by appreciation award in different areas. In non teaching staff Mr. Padam Ray(Clerk) Mr. Bhim Singh (Librarian) are also appreciated for their devotion to institute.

The salary structure and service conditions are as per MDU, Rohtak Norms. For retaining the faculty, additional facilities like concession for staff and their dependents in medical facilities, transport facilities, discount in tuition fee for the wards of faculty are provided. 02Student cleared HTET Examination, 07Student cleared CTET Examination. 03 students cleared NET exam.

ACASE Building has all basic facilities which are required for M.Ed., B. Ed course like-Library, multipurpose hall, play ground, ICT lab, Science lab, etc. 140 books have been added to the collection in the Library. The institute has a teaching and non-teaching staff ratio of 2:1. The administration block is already computerized. All the files management system in the office was done by computers using suitable software. The existing computer lab was replaced with 5 computers with multimedia e-mail and Internet facility. Seminar Hall, ICT resource Centre, Science resource centre, Library and Psychology lab were renovated during the academic year. All the teachers and almost all the students availed the computer and internet facility during the year. Teachers were encouraged to attend training and workshops related to latest technology.

Special fee concession was given to economically backward students. Students in different profession and taste appointed by Placement Cell. Guidance Cell helps to students to their vocational areas.

Aravali College of Advanced Studies in Education

SESSION 2009-10

NOTICE

Date: 12th July 2010

All the members of IQAC and coordinators of different cells are hereby informed that the meeting of IQAC will be held on 15th July 2010 at 1:00 P.M. in principal office. Reports of all activities conducted by different cells during the session will be submitted by coordinators.

Coordinator

Dr. Manorama Mathur

INTERNAL QUALITY ASSURANCE CELL

Agenda of the meeting

- To collect the reports from the different cells & committees.
- Prepare AQAR of the session 2009-2010

MINUTES OF THE MEETING

Minutes of the meeting held on 15th July 2010

The main points decided in the meeting were as follows:

- Coordinators of different cells & Committees submitted their reports all the activities conducted by them in the previous session.
- IQAC members prepared a report i.e. AQAR of IQAC with the help of data they collected from other cells & committees.

Objectives of IQAC

- To provide quality education to our students to achieve excellence.
- To encourage faculty members to attend various orientation and refresher courses to upgrade their knowledge and expertise.
- To enhance the advanced knowledge of teaching skills and strategies to the teachers by organizing faculty development programme (FDP) by management.
- To invite various resource persons to guide our students for UGC-NET/JRF.
- To provide information about competitive.
- To conduct national seminar/workshops in the academic year.
- To achieve excellence in college and university examination.

REPORT

Session-2009-10

1. The nature of curriculum design is inter disciplinary and multi disciplinary. The students studies two school subjects other than general subjects. The relationship along different subjects was emphasized.
2. M.Ed students were motivated to prove their research work on multidisciplinary areas.
3. Students of M.Ed are guided and motivated for preparation of NET during this academic year.
4. Faculty members attended National Seminar.
5. For development of cultural attitude college conduct various activities in college like Diwali celebration, Christmas celebration, Holi, Lohri celebration, Children's day etc.
6. Workshops, Guest lectures are organized in ACASE.
7. ACASE organizes different activities from different cell.
8. ACASE building has all basic facilities which are required for M.Ed, B.Ed courses like library, multipurpose hall, play ground, science lab, ET lab etc.
9. Teachers were encouraged to attend training and workshops related to latest technology.
10. ACASE organizes sports activities for physical development of students.
11. Some students cleared NET Exam.

Aravali College of Advanced Studies in Education

SESSION 2008-09

NOTICE

Date:-30th Dec. 2008

All the faculty members of ACASE are hereby informed that we want to constitute IQAC for quality improvement of college. Regarding this purpose all faculty member with assemble in principal room for constitution of IQAC on 2nd Jan 2009 at 12:00 P.M.

Principal

INTERNAL QUALITY ASSURANCE CELL

Agenda of the meeting

- Composition of IQAC

MINUTES OF THE MEETING

Minutes of the meeting regarding composition of IQAC held on 2nd Jan 2009.

The main points decided in the meeting were as follows:

- For the overall quality enhancement of the institution in all aspects on IQAC will be constituted. IQAC will have a following post.

Chair person

Five members

- Members will be selected on the majority voting .
- The composition of IQAC as decided is as under.

Mr. Dhan Singh Bhadana	Chari person
Ms. Manorama Mathur	Member
Ms. Vandana Sharma	Member
Ms. Sarita Rani	Member
Mr. Bhupender	Member
Ms. Sarita Bhardwaj	Member

Aravali College of Advanced Studies in Education

Village – Pali, Faridabad

To,

The Chairman

ACASE

Vill. – Pali

Faridabad

Sub. :- Permission for Constitute IQAC.

Respected Sir,

We want to constitute IQAC for the development and betterment of the college. IQAC is necessary in our institution for enhancing its efficiency effectiveness and productivity. For constitute IQAC we need your permission and support. So please give us your consent for the same and oblige.

Thanking you

Yours Sincerely

Principal

Aravali College of Advanced Studies in Education

SESSION 2012-13

NOTICE

Date: 08th March. 2013

All the members of IQAC and coordinators of different cells are hereby informed that the meeting of IQAC will be held on 12th March 2013 at 1:00 P.M. in principal office.

Coordinator

Dr. Vandana Sharma

INTERNAL QUALITY ASSURANCE CELL

Agenda of the meeting

- To review the admission process of B.Ed. & M.Ed.
- To discuss about preparation of B.Ed. final practical & exams and M.Ed. I semester exam.

MINUTES OF THE MEETING

Minutes of the meeting regarding composition of IQAC held on 17th April 2013. The main points decided in the meeting were as follows:

- The admission process of B.Ed. & M.Ed. for the session of 2012-13 was reviewed and it was seen that most of the admission were conducted smoothly.
- From the next session onwards, sale of prospectus will be outside the room where admission is being conducted to avoid chaos.
- The faculty will prepare B.Ed. students for final practical. It will be ensured that more demonstration was given in this session.
- M.Ed. students shall be prepared for I semester exams by giving them special guidance by handouts.

Aravali College of Advanced Studies in Education

SESSION 2012-13

NOTICE

Date: 11 Aug. 2011

All the members of IQAC and coordinators of different cells are hereby informed that the meeting of IQAC will be held on 15 Aug. 2011 at 1:00 P.M. in principal office.

Coordinator

Ms. Sarita Rani

INTERNAL QUALITY ASSURANCE CELL

Agenda of the meeting

- To discuss the semester system introduced in M.Ed.
- To discuss how on campus experience can be improved further.

MINUTES OF THE MEETING

Minutes of the meeting regarding composition of IQAC held on 14th October, 2011. The main points decided in the meeting were as follows:

- It was discussed that the semester system for M.Ed. has been introduced by the affiliating university MDU, therefore, this time field work will be done in the first semester while dissertation will be done in the second semester. This will reduce the burden on students.
- It was discussed that this time the experience of students will be improved by conducting activities that will involve the student's participation by head, hand and heart.

Aravali College of Advanced Studies in Education

SESSION 2011-12

NOTICE

Date: 11Oct. 2011

All the members of IQAC and coordinators of different cells are hereby informed that the meeting of IQAC will be held on 14 Oct. 2011 at 1:00 P.M. in principal office.

Coordinator

Ms. Sarita Rani

Aravali College of Advanced Studies in Education

SESSION 2011-12

NOTICE

Date: 11th Jan. 2012

All the members of IQAC and coordinators of different cells are hereby informed that the meeting of IQAC will be held on 16th Jan. 2012 at 1:00 P.M. in principal office.

Coordinator

Ms. Sarita Rani

INTERNAL QUALITY ASSURANCE CELL

Agenda of the meeting

- To discuss about workshops.
- To discuss about guest lectures.
- To discuss about M.Ed farewell.
- To discuss about social programmes.

MINUTES OF THE MEETING

Minutes of the meeting regarding composition of IQAC held on 16 Jan. 2012. The main points decided in the meeting were as follows:

- It was decided that two workshops will be conducted during first three months of the year.
- One guest lecture will be conducted before the next meeting of IQAC.
- CCA committee will organize a farewell for M.Ed students and committee members will decide about date, time and programme.
- Legal cell will prepare students for any social activity.

Aravali College of Advanced Studies in Education

SESSION 2011-12

NOTICE

Date: 9th April. 2012

All the members of IQAC and coordinators of different cells are hereby informed that the meeting of IQAC will be held on 13th April. 2012 at 1:00 P.M.in principal office.

Coordinator

Ms. Sarita Rani

INTERNAL QUALITY ASSURANCE CELL

Agenda of the meeting

To discuss about following:

- Guest lecture.
- Instruction for faculty members.
- 2nd internal exams of B.Ed.
- Remedial classes for students.
- Prepare students for final practical's and theory exams.
- Preparation of M.Ed. 1st semester exam.

MINUTES OF THE MEETING

Minutes of the meeting regarding composition of IQAC held on 13th April. 2012.

The main points decided in the meeting were as follows:

- One guest will be invited for giving lecture to students of B.Ed & M.Ed.
- All subject teachers will complete their syllabus before 2nd internal exams and make question papers and submit before the last date that will be given by examination committee.
- Remedial classes will be provided to fail students.
- Guidance will be given to students regarding final practical and theory exams.
- M.Ed. students shall be prepared for 1st semester exams by giving special guidance by handouts.

Aravali College of Advanced Studies in Education

SESSION 2012-13

NOTICE

Date: 2nd Oct. 2012

All the members of IQAC and coordinators of different cells are hereby informed that the meeting of IQAC will be held on 4th Oct. 2012 at 1:00 P.M. in principal office.

Coordinator

Ms.Vandana Sharma

INTERNAL QUALITY ASSURANCE CELL

Agenda of the meeting

- Reviewing the composition of IQAC.
- To discuss about the new session of B.Ed. and orientation of B.Ed. students.
- Decision of workshops for new students.
- Decision for celebrations
- Discuss about social activities.

MINUTES OF THE MEETING

Minutes of the meeting regarding composition of IQAC held on 4th Oct. 2012. The main points decided in the meeting were as follows:

- The new composition of IQAC as decided is as under:
Dr. Vandana Sharma- Coordinator
Ms. Bindiya Lakhani- Member
Mr. Jitendra Singh- Member
Dr. Anil Kumar Saraswat- Member (principal, Vaish college of Education)
Mr. Sumit Dubey- Member
Mr. Jaipal Singh- Member (Local society nominal)
Mr. Dhan Singh Bhadana- Chairperson (B.O.M)
- Guidelines are given to faculty members for the new session of B.Ed. and duties assign to faculty members for orientation of B.Ed students.
- Three Workshops will be held before the next meeting of IQAC.
- Duties regarding festival celebration are assigning to different committees and cells.
- Two out rich programmes will be conducted on social issues before the next meeting.

Aravali College of Advanced Studies in Education

SESSION 2012-13

NOTICE

Date: 11th Jan. 2013

All the members of IQAC and coordinators of different cells are hereby informed that the meeting of IQAC will be held on 15th Jan. 2013 at 1:00 P.M. in principal office.

Coordinator

Ms. Vandana Sharma

INTERNAL QUALITY ASSURANCE CELL

Agenda of the meeting

To discuss about the following:

- Results of 1st internal exams of B.Ed.
- Tour and one day trip for students.
- Guest lectures
- Community service programmes.
- National seminar and conference.
- Personality development programme.

MINUTES OF THE MEETING

Minutes of the meeting regarding composition of IQAC held 15 Jan. 2013. The main points decided in the meeting were as follows:

- All subject teachers are already prepared a mark list of their own subjects and it was seen that the result of internal exams is good and further instructions related to syllabus and other co-curricular activities are given to faculty members.
- Tour committee will organize a trip to Surajkund and one day trip for pupil teachers after completing teaching practice.
- Guest will be invited for giving lecture and share their experiences with our students.
- One community service programme will be organized in coming days for the social development of students.
- One day national conference will be conducted in the college and related duties and instruction related to this given to research committee.
- Guidance is provided by guidance and counseling cell time to time to students and it was decided that workshop will be conducted for the development of personality of students.

Aravali College of Advanced Studies in Education

SESSION 2012-13

NOTICE

Date: 15th April. 2013

All the members of IQAC and coordinators of different cells are hereby informed that the meeting of IQAC will be held on 17th April.2013 at 1:00 P.M. in principal office.

Coordinator

Ms. Vandana Sharma

Aravali College of Advanced Studies in Education

SESSION 2012-13

NOTICE

Date: 13th Aug. 2013

All the members of IQAC and coordinators of different cells are hereby informed that the meeting of IQAC will be held on 17th Aug. 2013 at 1:00 P.M. in principal office.

Coordinator

Ms. Vandana Sharma

INTERNAL QUALITY ASSURANCE CELL

Agenda of the meeting

- To plan for preparing self appraisal report for NAAC inspection.

MINUTES OF THE MEETING

Minutes of the meeting regarding composition of IQAC held on 17th August 2013. The main points decided in the meeting were as follows:

- The members of NAAC committee will work on SAR.
- Other committee members will give their support for the same.

Aravali College of Advanced Studies in Education

SESSION 2013-14

NOTICE

Date: 8th Jan.. 2014

All the members of IQAC and coordinators of different cells are hereby informed that the meeting of IQAC will be held on 9th Jan. 2014 at 1:00 P.M. in principal office.

Coordinator

Ms. Vandana Sharma

INTERNAL QUALITY ASSURANCE CELL

Agenda of the meeting

- To review the SAR.

MINUTES OF THE MEETING

Minutes of the meeting regarding composition of IQAC held on 9th Jan. 2013. The main points decided in the meeting were as follows:

- SAR reviewed by principal and the members of NAAC committee.

Aravali College of Advanced Studies in Education

SESSION 2013-14

NOTICE

Date: 1st April. 2014

All the members of IQAC and coordinators of different cells are hereby informed that the meeting of IQAC will be held on 3rd April. 2014 at 1:00 P.M. in principal office.

Coordinator

Ms. Vandana Sharma

INTERNAL QUALITY ASSURANCE CELL

Agenda of the meeting

- Preparation for NAAC peer team inspection.

MINUTES OF THE MEETING

Minutes of the meeting regarding composition of IQAC held on 3rd April 2013. The main points decided in the meeting were as follows:

- Related duties assign to teaching and non-teaching staff.
- Review all previous records.
- Cultural programme will be prepared for NAAC peer team inspection.